

Title: Senior Treasury Analyst**Term: Permanent, Full-Time****Location: Phoenix, AZ****ROKSTAD STRATEGIC INTENT**

We are an innovative and progressive family-orientated business that excels in providing safe, reliable Transmission and Distribution services for its valued clients across North America.

SUMMARY

The primary purpose of the Senior Treasury Analyst position is to be responsible for daily cash management duties, forecasting cash requirements, stress testing modeling, and managing cash shortages and overages.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Manage incoming and outgoing cash effectively on a daily basis;
- Forecast daily cash position;
- Enhance current cash forecasting process utilizing a rolling 13-week operational and consolidated cash model with on-going variance analysis;
- Follow standard procedures to improve efficiency in cash collections, funds transfers, cash disbursements, month-end account closing activities, and inter-departmental reporting;
- Create systems to optimize cash inflow from different business activities and reduce the risk of credit losses;
- Work with operational accounting functions to enhance and streamline cash management processes (receivables and payables processes);
- Liaise with AR/billings on irregular deposit schedules;
- Work closely with AP and operations on priority vendor balances;
- Resolve any issues related to foreign currency exchange;
- Liaise with banks to address any account issues and queries;
- Manage quarterly information requirements related to credit facilities and monitor covenants;
- Develop financial reports to assist management in making appropriate decisions regarding debts and foreign exchange plans;
- Develop professional knowledge on cash management processes and techniques;
- Other duties may be assigned consistent with job description.

JOB REQUIREMENTS

- Excellent data entry skills with high degree of attention to detail and accuracy;
- Great communications skills;
- Strong working knowledge of Microsoft Office software suites;
- Able to work efficiently as a part of a team as well as independently;
- Meticulous, self-motivated, results-oriented with strong initiative;
- Good business and commercial acumen;
- Strong communication, problem solving and analytical skills;
- Ability to work under pressure and possess strong work commitment;
- Hands-on, able to multi-task and willing to learn and work beyond job-scope when necessary;
- High integrity and ethics.

EDUCATION, EXPERIENCE AND/OR CREDENTIALS

- Finance or Accounting degree preferred;
- Minimum of 3 years of relevant working experience;
- Strong knowledge of banking processes, structures and systems;
- Knowledge of treasury products, financial instruments, risk management principles and cash forecasting processes;
- Proficiency in Excel, MS Word and PowerPoint.

CORPORATE COMPLIANCE RESPONSIBILITIES**We care about our internal and external customers – loyalty is earned.**

- Listen, and listen more, to better understand – you get excited about opportunities to help others.
- Own customers' challenges to deliver unique solutions – you recognize that it's our privilege to serve customers because without "them," there is no "us."
- Focus on what is "important" as opposed to "urgent" – you focus on the big picture rather than getting lost in the details.
- Express thanks to those who help us constantly improve – you recognize and embrace constructive criticism.

We strive for safety excellence – practice safety within the workplace, our homes, and at play.

- No compromise on safety – make safety a thought, an action, a cornerstone belief in everything you do.
- Live safely for yourself, your team, and your family – you work together to ensure safety for all.
- Learn and improve from past experiences – lessons learned fuel our future successes.

We create a great workplace by filling it with spectacular people – set expectations high, have fun, and celebrate our successes.

- Succeed through professional and personal growth – take ownership of your own success.
- Always be a Rokstad ambassador – take pride in opportunities to share your beliefs, learnings, strengths, and ideas.
- Respect the unique contribution that every employee brings to the table – be open to learning and growing from employees who move Rokstad forward and help you achieve more.
- Place importance on effectiveness rather than effort – work smarter, by being conscious of your current levels of productivity, health, and happiness.

We take pride in what we do – how we show up is important.

- Be part of the solution – you problem solve rather than complain, gossip, or cut others down.
- Know when to lead, know when to follow – check your ego at the door.
- Pursue improvement ... relentlessly – you make continual changes to grow.
- Strive to achieve the best results – you have higher expectations of yourself than Rokstad has of you.
- Embrace change – you understand that markets change, competition changes, and technology changes.

We stand among the very best – doing it right makes our reputation even stronger.

- Act in Rokstad's best interest – as though you are an owner.
- Say what you mean, mean what you say – One dishonest action can ruin a lifetime of goodwill.
- Demonstrate trust in order to gain trust – an honest day's work for an honest day's pay.
- Lead by example – you recognize that your actions are always being observed, and actions speak louder than words.
- Seek first to understand before seeking to be understood – you avoid drawing ill-informed conclusions or assumptions.

We respect our position in the broader community – act in accordance with our culture and values.

- Build and support the communities where we work and live – make the world cleaner, safer, and more interesting.
- Care for and respect our environment – promote environmentally sound practices throughout every aspect of our business.
- Create a culture of inclusion built on trust, respect, and dignity for all – build teams that capitalize on the diverse talents of all employees.
- Explore opportunities to grow and develop positive relationships with First Nations – create mutually beneficial partnerships.

HOW TO APPLY

If you are looking for an exciting career with a fast-growing progressive company, please email your resume to careers@rokstadpower.com or fax 1-888-310-8831. Please include the job title in the email subject line.

We thank all applicants for showing an interest in this position. Only those selected for an interview will be contacted.