

Title: IT Project Manager**Term: Permanent, Full-Time****Location: Remote (Canada)****ROKSTAD STRATEGIC INTENT**

We are an innovative and progressive family-orientated business that excels in providing safe, reliable Transmission and Distribution services for its valued clients across North America.

SUMMARY

As an IT Project Manager for Rokstad Power, you will be responsible for planning, leading, organizing, and motivating cross-functional teams to achieve specific goals and objectives for IT projects. You will be responsible for defining project scope, timelines, budget, and resource requirements, and ensuring that projects are delivered within these constraints. The IT Project Manager also oversees the day-to-day operations of the project, manages risks, communicates project status to stakeholders, and makes recommendations for changes as necessary. You will work closely with technical teams to ensure that project objectives are met and that the resulting IT solutions are of high quality. The objective of the IT Project Manager role is to ensure the successful delivery of IT projects that meet the needs of the business and contribute to organizational success.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Develop project plans, including scope, budget, timeline, and resource allocation;
- Lead cross-functional teams to ensure successful delivery of IT projects;
- Manage project risks and develop contingency plans as needed;
- Communicate project status and escalate issues to senior management as necessary;
- Maintain project documentation, including project plans, requirements, and change requests;
- Facilitate project meetings and ensure effective communication among project stakeholders;
- Ensure the quality of deliverables and that project objectives are met;
- Manage project scope and make recommendations for changes when necessary;
- Develop and maintain relationships with key stakeholders and partners;
- Monitor project budget and resource utilization, and make recommendations for adjustments;
- Stay up-to-date with industry trends, emerging technologies, and project management best practices;
- Other duties may be assigned consistent with job description.

JOB REQUIREMENTS

- Driven professional with high level of initiative and demonstrate proactive approach to problem solving;
- Ability to work in a dynamic environment with changing requirements;
- Self-starter, efficient with strong attention to detail and strong initiative to learn;
- Result orientation and accountability driven (in self and in others) to deliver on goals and objectives;
- Quick and inquisitive learner and problem solver;
- Strong organizational and time management skills;
- Excellent analytical and critical thinking abilities;
- Flexible and able to adapt to project challenges and able to handle multiple priorities and deadlines;

- Strong interpersonal and communication skills (both oral and written) and the ability to work well with employees at all levels of the organization;
- Able to meet timely deadlines and ensure appropriate response times;
- Good presentation skills;
- Able to work independently and collaboratively in a team environment;
- Able to build and manage relationships with customers, internal and external IT service providers.

EDUCATION, EXPERIENCE AND/OR CREDENTIALS

- Bachelor's Degree in Computer Science or equivalent Degree;
- Minimum 3 years experience delivering IT projects in a fast-paced environment;
- Previous supervisory or managerial experience;
- Must have strong experience developing and maintaining applications using Microsoft PowerApps;
- Project Management Professional (PMP) designation an asset;
- Experience in the utilities industry preferable.

CORPORATE COMPLIANCE RESPONSIBILITIES

We care about our internal and external customers – loyalty is earned.

- Listen, and listen more, to better understand – you get excited about opportunities to help others.
- Own customers' challenges to deliver unique solutions – you recognize that it's our privilege to serve customers because without "them," there is no "us."
- Focus on what is "important" as opposed to "urgent" – you focus on the big picture rather than getting lost in the details.
- Express thanks to those who help us constantly improve – you recognize and embrace constructive criticism.

We strive for safety excellence – practice safety within the workplace, our homes, and at play.

- No compromise on safety – make safety a thought, an action, a cornerstone belief in everything you do.
- Live safely for yourself, your team, and your family – you work together to ensure safety for all.
- Learn and improve from past experiences – lessons learned fuel our future successes.

We create a great workplace by filling it with spectacular people – set expectations high, have fun, and celebrate our successes.

- Succeed through professional and personal growth – take ownership of your own success.
- Always be a Rokstad ambassador – take pride in opportunities to share your beliefs, learnings, strengths, and ideas.
- Respect the unique contribution that every employee brings to the table – be open to learning and growing from employees who move Rokstad forward and help you achieve more.
- Place importance on effectiveness rather than effort – work smarter, by being conscious of your current levels of productivity, health, and happiness.

We take pride in what we do – how we show up is important.

- Be part of the solution – you problem solve rather than complain, gossip, or cut others down.
- Know when to lead, know when to follow – check your ego at the door.
- Pursue improvement ... relentlessly – you make continual changes to grow.
- Strive to achieve the best results – you have higher expectations of yourself than Rokstad has of you.
- Embrace change – you understand that markets change, competition changes, and technology changes.

We stand among the very best – doing it right makes our reputation even stronger.

- Act in Rokstad’s best interest – as though you are an owner.
- Say what you mean, mean what you say –One dishonest action can ruin a lifetime of goodwill.
- Demonstrate trust in order to gain trust – an honest day’s work for an honest day’s pay.
- Lead by example – you recognize that your actions are always being observed, and actions speak louder than words.
- Seek first to understand before seeking to be understood – you avoid drawing ill-informed conclusions or assumptions.

We respect our position in the broader community – act in accordance with our culture and values.

- Build and support the communities where we work and live – make the world cleaner, safer, and more interesting.
- Care for and respect our environment – promote environmentally sound practices throughout every aspect of our business.
- Create a culture of inclusion built on trust, respect, and dignity for all – build teams that capitalize on the diverse talents of all employees.
- Explore opportunities to grow and develop positive relationships with First Nations – create mutually beneficial partnerships.

HOW TO APPLY

If you are looking for an exciting career with a fast-growing progressive company, please email your resume to careers@rokstadpower.com or fax 1-888-310-8831. Please include the job title in the email subject line.

We thank all applicants for showing an interest in this position. Only those selected for an interview will be contacted.