

**Title: Heavy Duty/Commercial Mechanic****Location: Philadelphia, PA****ROKSTAD STRATEGIC INTENT**

We are an innovative and progressive family-orientated business that excels in providing safe, reliable Transmission and Distribution services for its valued clients across North America.

**SUMMARY**

The Heavy Duty/Commercial Mechanic is required to perform skilled tasks in the mechanical repair and maintenance of trucks, vehicles and also equipment such as tractors, loaders, snow removal equipment, salt spreaders, etc. The candidate must be able to analyze, troubleshoot, dismantle, align, assemble and adjust mechanical equipment and machinery to maintain it in efficient operating condition. Work assignments will be received in the form of oral or written work orders, but the employee is expected to determine the nature and extent of needed repairs.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Provide heavy vehicle troubleshooting and diagnostic repairs;
- Work with commercial equipment, machinery and vehicles;
- Installation of new and added-on equipment;
- Conduct first, second and third line repairs, modifications on vehicles;
- Perform scheduled and unscheduled maintenance and repairs to municipal equipment in order to ensure that the equipment is available, reliable and safe to operate;
- Monitor parts usage and report on any materials issues;
- Assist in ordering replacement equipment, parts and supplies;
- Accurate completion of work orders and time cards;
- Test repaired equipment for proper performance;
- Clean, lubricate and perform other maintenance work;
- Keep detailed and accurate maintenance reports and documentation;
- Maintain a working knowledge of changes in technology and repair techniques;
- Identify areas for improvement, ways to better expedite and gain efficiencies;
- Maintain safe working conditions and adhere to occupational health and safety regulations;
- Assist in preparing preventative and predictive maintenance schedules;
- Perform in a team environment with minimal supervision;
- Provide training and advice to co-workers as required;
- Other mechanical repair work as required.

**JOB REQUIREMENTS**

- Proven mechanical abilities in gas and diesel automotive repairs;
- Ability to use power and hand tools related to motor vehicle service and repair;
- Strong organizational and time management skills including the ability to prioritize multiple tasks;
- Ability to work independently in a busy environment;
- Professional demeanour and superior customer service skills;

- Experience with routine maintenance operations;
- Highly flexible, with solid interpersonal skills that allow one to work effectively in a diverse working environment;
- Able to effectively communicate both verbally and in writing;
- Strong attention to detail;
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times;
- Computer literate;
- Ability to lift up to 50 pounds;
- Ability to crouch and bend through the shift.

**EDUCATION, EXPERIENCE AND/OR CREDENTIALS**

- Journeyman Mechanic;
- Minimum 5 years’ experience as a Mechanic;
- Previous experience working with commercial equipment, machinery and vehicles;
- Experience with heavy duty equipment repairs;
- Hydraulics experience.

**WORKING ENVIRONMENT**

- Overtime and travel will be required;
- Travel to off-site locations may be required;
- Safety equipment will be required, e.g. steel-toed safety boots, safety glasses/goggles, etc.;
- Hazards associated with the trade;
- Work both indoors and outdoors.

**CORPORATE COMPLIANCE RESPONSIBILITIES**

**We care about our internal and external customers – loyalty is earned.**

- Listen, and listen more, to better understand – you get excited about opportunities to help others.
- Own customers’ challenges to deliver unique solutions – you recognize that it’s our privilege to serve customers because without “them,” there is no “us.”
- Focus on what is “important” as opposed to “urgent” – you focus on the big picture rather than getting lost in the details.
- Express thanks to those who help us constantly improve – you recognize and embrace constructive criticism.

**We strive for safety excellence – practice safety within the workplace, our homes, and at play.**

- No compromise on safety – make safety a thought, an action, a cornerstone belief in everything you do.
- Live safely for yourself, your team, and your family – you work together to ensure safety for all.
- Learn and improve from past experiences – lessons learned fuel our future successes.

**We create a great workplace by filling it with spectacular people – set expectations high, have fun, and celebrate our successes.**

- Succeed through professional and personal growth – take ownership of your own success.
- Always be a Rokstad ambassador – take pride in opportunities to share your beliefs, learnings, strengths, and ideas.
- Respect the unique contribution that every employee brings to the table – be open to learning and growing from employees who move Rokstad forward and help you achieve more.
- Place importance on effectiveness rather than effort – work smarter, by being conscious of your current levels of productivity, health, and happiness.

**We take pride in what we do – how we show up is important**

- Be part of the solution – you problem solve rather than complain, gossip, or cut others down.
- Know when to lead, know when to follow – check your ego at the door.
- Pursue improvement ... relentlessly – you make continual changes to grow.
- Strive to achieve the best results – you have higher expectations of yourself than Rokstad has of you.
- Embrace change – you understand that markets change, competition changes, and technology changes.

**We stand among the very best – doing it right makes our reputation even stronger**

- Act in Rokstad's best interest – as though you are an owner.
- Say what you mean, mean what you say –One dishonest action can ruin a lifetime of goodwill.
- Demonstrate trust in order to gain trust – an honest day's work for an honest day's pay.
- Lead by example – you recognize that your actions are always being observed, and actions speak louder than words.
- Seek first to understand before seeking to be understood – you avoid drawing ill-informed conclusions or assumptions.

**We respect our position in the broader community – act in accordance with our culture and values**

- Build and support the communities where we work and live – make the world cleaner, safer, and more interesting.
- Care for and respect our environment – promote environmentally sound practices throughout every aspect of our business.
- Create a culture of inclusion built on trust, respect, and dignity for all – build teams that capitalize on the diverse talents of all employees.
- Explore opportunities to grow and develop positive relationships with First Nations – create mutually beneficial partnerships.

**HOW TO APPLY**

If you are looking for an exciting career with a fast growing, progressive company, please email your resume to [careers@rokstadpower.com](mailto:careers@rokstadpower.com) or fax 1-888-310-8831. Please include the job title in the email subject line.

We thank all applicants for showing an interest in this position. Only those selected for an interview will be contacted.