ROKSTAD POWER

Title: Project Manager / Business Analyst

Term: Permanent, Full-Time

Location: Remote (Canada or United States)

ROKSTAD STRATEGIC INTENT

We are an innovative and progressive family-orientated business that excels in providing safe, reliable Transmission and Distribution services for its valued clients across North America.

SUMMARY

Our Operations Performance team at Rokstad Power is expanding and we are currently seeking an experienced professional with Project Management experience as well as strengths in Business Analytics. This role will be responsible for successfully implementing corporate initiatives and IT projects, taking them from inception through to completion and sustainment. If you are looking to bring your ideas and passion to our growing team, we look forward to hearing from you!

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Engage with project stakeholders to understand and manage their needs and priorities;
- Work with technical teams to turn end user requirements into design and implementation plans;
- Perform needs analysis, gather and analyze requirements and provide recommendations for solutions;
- Develop Documentation from business requirements and governance plans to organizational and adoption plans including communications and training materials to ensure successful deployment of the solution;
- Manage and verify the completion of requirements from testing to quality assurance and pilot projects;
- Other related duties as required.

JOB REQUIREMENTS

- Experience with full project life-cycle from initial requirements and scoping to planning, implementation and end user training;
- Understanding of key Continuous Improvement methodologies (Lean Six Sigma, Kaizen etc);
- Flexible and able to adapt to project challenges and the ability to handle multiple priorities and deadlines;
- Strong interpersonal and communication skills (both oral and written) and the ability to work well with employees at all levels of the organization, from Ownership and Executives through to End Users;
- Able to work independently and collaboratively in a team environment.

EDUCATION, EXPERIENCE AND/OR CREDENTIALS

- Post-Secondary education in a related field;
- Business Process Management and methodology Certifications (CBPA, CBPP, CBPL);
- Business Systems Analysis Certification (ECBA, ECBA+, CCBA, CBAP);
- 5+ years' professional IT industry experience working with implementations across a wide range of technologies including document and information management, workflow and custom applications;
- 5+ years' industry experience with multi-technology solutions including SharePoint, Office 365, Dynamics 365, Business Central and Azure Cloud Stack;
- Experience with DevOps, Visio, Project and Microsoft Teams required;
- Change Management Certified Practitioner (ProSci) an asset;

- Lean Six Sigma qualifications an asset;
- Experience with Power Platform (Dataverse, PowerApps, Power Automate, Power Virtual Agent, Power BI).

CORPORATE COMPLIANCE RESPONSIBILITIES

We care about our internal and external customers – loyalty is earned.

- Listen, and listen more, to better understand – you get excited about opportunities to help others.
- Own customers' challenges to deliver unique solutions – you recognize that it's our privilege to serve customers because without "them," there is no "us."
- Focus on what is "important" as opposed to "urgent" – you focus on the big picture rather than getting lost in the details.
- Express thanks to those who help us constantly improve – you recognize and embrace constructive criticism.

We strive for safety excellence – practice safety within the workplace, our homes, and at play.

- No compromise on safety – make safety a thought, an action, a cornerstone belief in everything you do.
- Live safely for yourself, your team, and your family – you work together to ensure safety for all.
- Learn and improve from past experiences – lessons learned fuel our future successes.

We create a great workplace by filling it with spectacular people – set expectations high, have fun, and celebrate our successes.

- Succeed through professional and personal growth – take ownership of your own success.
- Always be a Rokstad ambassador – take pride in opportunities to share your beliefs, learnings, strengths, and ideas.
- Respect the unique contribution that every employee brings to the table – be open to learning and growing from employees who move Rokstad forward and help you achieve more.
- Place importance on effectiveness rather than effort – work smarter, by being conscious of your current levels of productivity, health, and happiness.

We take pride in what we do – how we show up is important.

- Be part of the solution – you problem solve rather than complain, gossip, or cut others down.
- Know when to lead, know when to follow – check your ego at the door.
- Pursue improvement … relentlessly – you make continual changes to grow.
- Strive to achieve the best results – you have higher expectations of yourself than Rokstad has of you.
- Embrace change – you understand that markets change, competition changes, and technology changes.

We stand among the very best – doing it right makes our reputation even stronger.

- Act in Rokstad's best interest – as though you are an owner.
- Say what you mean, mean what you say –One dishonest action can ruin a lifetime of goodwill.
- Demonstrate trust in order to gain trust – an honest day's work for an honest day's pay.
- Lead by example – you recognize that your actions are always being observed, and actions speak louder than words.
- Seek first to understand before seeking to be understood – you avoid drawing ill-informed conclusions or assumptions.

We respect our position in the broader community – act in accordance with our culture and values.

- Build and support the communities where we work and live – make the world cleaner, safer, and more interesting.
- Care for and respect our environment – promote environmentally sound practices throughout every aspect of our business.

- Create a culture of inclusion built on trust, respect, and dignity for all – build teams that capitalize on the diverse talents of all employees.
- Explore opportunities to grow and develop positive relationships with First Nations – create mutually beneficial partnerships.

COMPENSATION

Rokstad offers a competitive compensation and benefits package which will be commensurate with experience and education.

If you are looking for an exciting career with a fast growing, progressive company while participating in the build out of North America's electric power Infrastructure, please email your resume to careers@rokstadpower.com or fax 1-888-310-8831. Please include the job title in the email subject line.

We thank all applicants for showing an interest in this position. Only those selected for an interview will be contacted.