

Title: Civil Construction Manager

Term: Permanent, Full-Time

Location: Various – Project Based

Date Posted: January 12, 2018

Closing Date: Open Until Filled

ROKSTAD STRATEGIC INTENT

We are the only family-orientated energy infrastructure company that employs highly-skilled professionals who deliver industry-leading solutions and techniques that enable power system owners and operators -- across North America and expanding around the world -- to deliver power in an era of aging infrastructure and increasing energy demands.

SUMMARY

The Civil Construction Manager is responsible for supporting the safe execution of construction activities for high-voltage transmission line projects. Responsibilities include field client relations, project cost and schedule controls, reporting, project monitoring and ensuring sub-contractors meet specific project requirements and contractual obligations.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Schedule Transmission projects in logical steps and budgets the time required to meet contracted timelines and customer expectations;
- Determine labour requirements and coordinates staffing assignments to construction sites, and directs / supervises workers;
- Communicate construction plans and contract terms / conditions to administrative staff, workers, customers, etc.;
- Schedule the delivery of supplies, equipment, tools, etc.;
- Manage work activities against project milestones and coordinates adjustments resulting from inclement weather, unforeseen site challenges, etc.;
- Evaluate construction methods and determine cost-effectiveness of plans / methods to implement continuous improvement practices;
- Prepare and submit management / business data and reports;
- Support Transmission Services strategies / priorities as requested;
- Work closely with the Project Manager and front line leadership to ensure civil works package is carried out in accordance with the prime contract and subcontract terms and conditions;
- Work with the civil subcontractor to understand their schedule and ensure the subcontractor is appropriately resourced and fully compliant with subcontract obligations;
- Ensure civil contractor is adhering to the QMP and ITP. Ensure all work is being appropriately recorded;
- Attend daily production meetings with civil subcontractor;
- Report daily progress to the Project Manager and ensure team understands progress to date;
- Work with civil subcontractor to provide three week look ahead and work plan for coming weeks;
- Ensure civil subcontractor maintains schedule, including mitigation places;
- Maintain budgets and schedules which will ensure the successful delivery of the project;
- Maintain updated project schedule by studying project plan and specifications; calculating time requirements; sequencing project elements;

- Control civil works package costs with the Project Manager and the Commercial Manager;
- Ensure that civil contractor performs required QC and submits all required forms for the structure files;
- Work with QC staff to source missing civil contractor QC forms;
- Other duties may be assigned consistent with job description.

JOB REQUIREMENTS

- A detailed, in depth knowledge and understanding of the civil scope of works, drawings and specifications;
- Knowledge of latest industry regulations and standards;
- Detailed understanding of interpreting resource loaded P6 schedules;
- Well organized, fast learner and able to follow instructions;
- Knowledge of transmission and distribution line construction means and methods;
- Excellent attention to detail, even under pressure;
- Ability to analyze technical information;
- Excellent leadership and interpersonal skills;
- Excellent communication skills, both verbal and written;
- Strong analytical and problem solving skills;
- Valid Driver's License is required;
- Ability to travel to and work at project locations situated throughout North America.

EDUCATION, EXPERIENCE AND/OR CREDENTIALS

- Engineering Degree, Civil Engineering is preferred;
- Minimum 8 years' of directly related experience in a construction environment;
- Previous work experience in the Transmission and Distribution Utility Industry considered an asset;
- Proficiency with computer applications, including Microsoft Office suite;
- Project Management Professional (PMP) designation an asset;
- Prior experience in a construction, engineering and/or utility environment.

WORKING ENVIRONMENT

- Site location will change with project movement;
- Fast-paced, tight deadlines and high work volume.

CORPORATE COMPLIANCE RESPONSIBILITIES

We care about our internal and external customers – loyalty is earned.

- Listen, and listen more, to better understand – you get excited about opportunities to help others.
- Own customers' challenges to deliver unique solutions – you recognize that it's our privilege to serve customers because without "them," there is no "us."
- Focus on what is "important" as opposed to "urgent" – you focus on the big picture rather than getting lost in the details.
- Express thanks to those who help us constantly improve – you recognize and embrace constructive criticism.

We strive for safety excellence – practice safety within the workplace, our homes, and at play.

- No compromise on safety – make safety a thought, an action, a cornerstone belief in everything you do.
- Live safely for yourself, your team, and your family – you work together to ensure safety for all.
- Learn and improve from past experiences – lessons learned fuel our future successes.

We create a great workplace by filling it with spectacular people – set expectations high, have fun, and celebrate our successes.

- Succeed through professional and personal growth – take ownership of your own success.
- Always be a Rokstad ambassador – take pride in opportunities to share your beliefs, learnings, strengths, and ideas.
- Respect the unique contribution that every employee brings to the table – be open to learning and growing from employees who move Rokstad forward and help you achieve more.
- Place importance on effectiveness rather than effort – work smarter, by being conscious of your current levels of productivity, health, and happiness.

We take pride in what we do – how we show up is important

- Be part of the solution – you problem solve rather than complain, gossip, or cut others down.
- Know when to lead, know when to follow – check your ego at the door.
- Pursue improvement ... relentlessly – you make continual changes to grow.
- Strive to achieve the best results – you have higher expectations of yourself than Rokstad has of you.
- Embrace change – you understand that markets change, competition changes, and technology changes.

We stand among the very best – doing it right makes our reputation even stronger

- Act in Rokstad's best interest – as though you are an owner.
- Say what you mean, mean what you say – One dishonest action can ruin a lifetime of goodwill.
- Demonstrate trust in order to gain trust – an honest day's work for an honest day's pay.
- Lead by example – you recognize that your actions are always being observed, and actions speak louder than words.
- Seek first to understand before seeking to be understood – you avoid drawing ill-informed conclusions or assumptions.

We respect our position in the broader community – act in accordance with our culture and values

- Build and support the communities where we work and live – make the world cleaner, safer, and more interesting.
- Care for and respect our environment – promote environmentally sound practices throughout every aspect of our business.
- Create a culture of inclusion built on trust, respect, and dignity for all – build teams that capitalize on the diverse talents of all employees.
- Explore opportunities to grow and develop positive relationships with First Nations – create mutually beneficial partnerships.

COMPENSATION

Rokstad offers a competitive compensation and benefits package which will be commensurate with experience and education.

If you are looking for an exciting career with a fast growing, progressive company while participating in the build out of Canada's electric power Infrastructure, please email your resume and qualifications to careers@rokstadpower.com or fax 1-888-310-8831. Please include the job title in the email subject line.

We thank all applicants for showing an interest in this position. Only those selected for an interview will be contacted.