

ROKSTAD POWER**Title: Director of Finance and Controller****Term: Permanent, Full-Time****Location: Coquitlam, BC****Date Posted: July 13, 2017****Closing Date: Open Until Filled****ROKSTAD STRATEGIC INTENT**

We are the only family-orientated energy infrastructure company that employs highly-skilled professionals who deliver industry-leading solutions and techniques that enable power system owners and operators -- across North America and expanding around the world - to deliver power in an era of aging infrastructure and increasing energy demands.

SUMMARY

Reporting to the Executive Vice President & Chief Financial Officer and managing a team of accounting staff, the Director of Finance will be responsible for providing critical financial advice, managing company policies, and implementing recommendations to optimize the organization's financial performance and strategic position. This is a key role focusing on the day to day operations of the finance department.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Overall management of the controllership for the business, ensuring financial systems are robust and procedures are compliant to support the company's activities and growth plans;
- Lead, mentor and develop the finance team;
- Annual audit preparation, providing assistance to internal and external auditors;
- Continuously conduct quality assessment of the underlying financial and operational processes and implement improvements;
- Ownership for internal and external reporting;
- Ensure compliance with federal and provincial legislation on accounting matters;
- Develop and implement a strategic accounting and financial plan and direct all aspects of accounting operations;
- Manage the timely and accurate completeness of all financial information and account balances;
- Ensure proper and prevailing revenue recognition methods in various business areas;
- Improve internal controls by developing, implementing, maintaining, and ensuring compliance on sound accounting, and other business process policies and procedures;
- Provide support and advice, as appropriate to all departments and senior management on appropriate accounting methods and policies;
- Prepare accurate and transparent financial disclosures and analysis to staff, Senior Management and the Board of Directors;
- Provide interpretation and analysis of financial results to Senior Management to assist in the ongoing management and success of the company;
- Work on various finance initiatives or perform other related duties as required.

ROKSTAD POWER**JOB REQUIREMENTS**

- Solid knowledge in financial accounting and reporting (IFRS) and of the internal control environment, including auditing and systems design;
- Ability to view obstacles as opportunities and deliver result in a dynamic & growth oriented business;
- Driven professional with high level of initiative and demonstrate proactive approach to problem solving;
- Exceptional business decision making, negotiation, communication and presentation skills;
- Polished communicator with excellent interpersonal skills and ability to seamlessly partner with non-finance business teams and build effective relationships;
- Result orientation and accountability driven (in self and in others) to deliver on goals and objectives;
- Ability to cut through complexity to identify issues and implement corrective actions on a timely basis;
- Inquisitive, not afraid to questions and investigate alternatives before recommending solutions;
- Detail orientation and ability to dig deep and perform analytics to draw insights from data;
- Strong process focus, passion for simplification & digitization and process improvement;
- Advanced knowledge of Microsoft Excel (specifically pivot tables and Vlookup);
- Knowledge of Explorer, Contract Management or other ERP modules for Equipment, Fixed Asset, Payroll and General Ledger;
- Good understanding of ASPE for statutory reporting;
- Adaptable work style with ability to manage multiple priorities with deadlines and deliver results with quality.

EDUCATION, EXPERIENCE AND/OR CREDENTIALS

- Bachelor Degree in Accounting, Finance or Business;
- Master's Degree in Business and/or Finance a strong asset;
- Professional Accounting Designation required;
- Minimum eight years of progressive Finance experience within a mid-large (\$200m+) company;
- Construction industry or working in a joint venture environments and Lean Six Sigma are considered to be an asset.

CORPORATE COMPLIANCE RESPONSIBILITIES**We care about our internal and external customers – loyalty is earned.**

- Listen, and listen more, to better understand – you get excited about opportunities to help others.
- Own customers' challenges to deliver unique solutions – you recognize that it's our privilege to serve customers because without "them," there is no "us."
- Focus on what is "important" as opposed to "urgent" – you focus on the big picture rather than getting lost in the details.
- Express thanks to those who help us constantly improve – you recognize and embrace constructive criticism.

We strive for safety excellence – practice safety within the workplace, our homes, and at play.

- No compromise on safety – make safety a thought, an action, a cornerstone belief in everything you do.
- Live safely for yourself, your team, and your family – you work together to ensure safety for all.
- Learn and improve from past experiences – lessons learned fuel our future successes.

ROKSTAD POWER

We create a great workplace by filling it with spectacular people – set expectations high, have fun, and celebrate our successes.

- Succeed through professional and personal growth – take ownership of your own success.
- Always be a Rokstad ambassador – take pride in opportunities to share your beliefs, learnings, strengths, and ideas.
- Respect the unique contribution that every employee brings to the table – be open to learning and growing from employees who move Rokstad forward and help you achieve more.
- Place importance on effectiveness rather than effort – work smarter, by being conscious of your current levels of productivity, health, and happiness.

We take pride in what we do – how we show up is important.

- Be part of the solution – you problem solve rather than complain, gossip, or cut others down.
- Know when to lead, know when to follow – check your ego at the door.
- Pursue improvement ... relentlessly – you make continual changes to grow.
- Strive to achieve the best results – you have higher expectations of yourself than Rokstad has of you.
- Embrace change – you understand that markets change, competition changes, and technology changes.

We stand among the very best – doing it right makes our reputation even stronger.

- Act in Rokstad's best interest – as though you are an owner.
- Say what you mean, mean what you say – One dishonest action can ruin a lifetime of goodwill.
- Demonstrate trust in order to gain trust – an honest day's work for an honest day's pay.
- Lead by example – you recognize that your actions are always being observed, and actions speak louder than words.
- Seek first to understand before seeking to be understood – you avoid drawing ill-informed conclusions or assumptions.

We respect our position in the broader community – act in accordance with our culture and values.

- Build and support the communities where we work and live – make the world cleaner, safer, and more interesting.
- Care for and respect our environment – promote environmentally sound practices throughout every aspect of our business.
- Create a culture of inclusion built on trust, respect, and dignity for all – build teams that capitalize on the diverse talents of all employees.
- Explore opportunities to grow and develop positive relationships with First Nations – create mutually beneficial partnerships.

COMPENSATION

Rokstad offers a competitive compensation and benefits package which will be commensurate with experience and education. If you are looking for an exciting career with a fast growing, progressive company while participating in the build out of Canada's electric power Infrastructure, please email your resume and qualifications to careers@rokstadpower.com or fax 1-888-310-8831. Please include the job title in the email subject line.

We thank all applicants for showing an interest in this position. Only those selected for an interview will be contacted.